



Meeting Minutes

QF-HR-08

Meeting No.	5 th Developers Coordination Meeting	Meeting Date	Thursday May 06, 2021
			Start at 11:00 AM, End at 11.48AM
Meeting Held At	Online via Microsoft Teams	Prepared By	Noha Hazim Team Leader - Admin

Attendees

	Name	Company		Name	Company
1	Merna Ghaly	Infinity & ES Community	10	Samaher Gamal	Alcazar
2	Patricia Gimenez	Alcazar & ES Community	11	Abdelrahman Abouelhamd	Nomac
3	Mohamed Taha	Scatec & ES Community	12	Abdelshakour Gamal	Alfanar
4	Abdelrahman Nasr	Sterling & Wilson	13	Ahmed Gaber	Volitalia
5	Yara Mansour	Sterling & Wilson	14	Ali Wasfy	FMC
6	Amr Mekky	TAQA	15	Mahmoud Hussein	FMC
7	Farrag Sabry	TAQA	16	Zarifa Mostafa	FMC
8	Mahmoud Zidan	Infinity	17	Noha Hazim	FMC
9	Ahmed Bahaa	SPV			

Item	Description of Discussion
1	<p>Updates for comments of last DeveCo</p> <ul style="list-style-type: none"> According to recommendation of last DeveCo , we sharing FMC Road Cleaning Plan for May with all developers via mail on Sunday 2/5/2021
2	<p>FMC Services Recap:</p> <ul style="list-style-type: none"> ➤ Road Maintenance <ul style="list-style-type: none"> FMC has already finished repairs for all roads no.1 , no.2 , no.3 , H road and western road . FMC started maintenance at road no.1 due to some problems last month (wind) . Roads that have starting of fine soil for continuous maintenance in road no.2 & H road . <ul style="list-style-type: none"> ❖ All these are according to our contract with BSDA .

➤ **Waste Management**

- The amount for collecting waste during last month is 3300 kg (hazardous & non-hazardous)
- Quantities of waste collected from 24/03/2021 to 23/04/2021:

Plot	Percentage	Plot	Percentage
Access	1%	Alcazar	8%
Voltalia	2%	Nomac	10%
Infinity	4%	FMC	16%
Acciona	5%	ENERRAY	19%
Alfa Solar	5%	Scatec	22%
Sterling	8%		

- Recyclable materials quantities (kg) :

Type	Quantity (kg)	Type	Quantity (kg)
Metal	1%	Organic Waste	12%
Wood	20%	RDF	24%
Paper	20%	Plastic	23%

Type of Waste	Paper	Plastic	RDF	Organic Waste	Wood	Metal
Quantities (Kg)	422	483	504	260	419	15

➤ **Water and Wastewater Management**

- No accidents were reported related to water and wastewater.
- GPS tracking system is working well and will share ID and password with the developers according to request.

#	Amount of wastewater disposed from the park (m ³)	Amount of water delivered to the park (m ³)
Total	1039.5	1086.5

3	<p>HSE statistics</p> <ul style="list-style-type: none"> - FMC has 27 clinic / cases . - Only 4 cases transferred to hospital . - Only 1 COVID-19 suspicion case is found . <table border="1" data-bbox="207 296 1539 478"> <thead> <tr> <th>Case</th> <th>High Temperature</th> <th>Flu</th> <th>Vomiting</th> <th>Fractures & Twisted Bones</th> <th>intestinal parasites & diarrhea</th> <th>Blood Sugar analysis</th> <th>Shortness of breath</th> <th>Hypertension</th> <th>Others</th> <th>COVID-19 Suspicion Case</th> </tr> </thead> <tbody> <tr> <td>Number</td> <td>3</td> <td>2</td> <td>0</td> <td>2</td> <td>0</td> <td>1</td> <td>1</td> <td>5</td> <td>12</td> <td>1</td> </tr> </tbody> </table>	Case	High Temperature	Flu	Vomiting	Fractures & Twisted Bones	intestinal parasites & diarrhea	Blood Sugar analysis	Shortness of breath	Hypertension	Others	COVID-19 Suspicion Case	Number	3	2	0	2	0	1	1	5	12	1
Case	High Temperature	Flu	Vomiting	Fractures & Twisted Bones	intestinal parasites & diarrhea	Blood Sugar analysis	Shortness of breath	Hypertension	Others	COVID-19 Suspicion Case													
Number	3	2	0	2	0	1	1	5	12	1													
4	<p>Park Updates</p> <ul style="list-style-type: none"> - During the last period we didn't have any critical updates , or any accidents related to waste management , water and waste water . 																						
5	<p>FMC Contact List</p> <ul style="list-style-type: none"> - FMC Emergency lines 01102499313 01102599303 - Grievance Hot line 01102545313 - For comments, recommendations, feedback and complaints support@healthsafetyhome.com 																						
6	<p>Questions</p> <p>Q 1: What are the measures FMC taken for any COVID-19 Suspicion Case ? (Alcazar) A: Communicate with HSE Manager for the plot and recommend the case leave in the same car which reached to FMC . Also have measures inside the clinic.</p> <p>Q 2: Regarding to maintenance on road no.3 , Is there more activities or it is finished ? (TAQA) A : According to our plans we have 2 types of maintenance. The first is repairing which is already finished for all roads, now we start continuing maintenance for road so you will find some soil are storing in road no.3 and H road .</p> <p>Q 3: Regarding grievances, Is there any grievances recorded? A: FMC has received only 2 grievances about delayed payment and solved in the same day .</p>																						
	<p>Suggestions from FMC :</p> <ul style="list-style-type: none"> • Plots can share with us covid-19 plan to get more information to manage it together before sending any Cases to FMC . • Plots should activate daily check temperature for all workers on the gates . 																						